

January 5, 2012

Dear Colleague:

I am writing you to seek your assistance in disseminating information to interested persons about a position opening in the U.S. Department of Labor (DOL), Employment and Training Administration (ETA), Office of Policy Development and Research in Washington, D.C. The position opening is for the Director of the Division of Research and Evaluation (DRE).

The incumbent will conduct and direct the conduct of evaluations, research, pilots and demonstrations, and special studies of complex workforce development issues. DRE has primary responsibility in support of the goal to inform workforce investment policies and investments and support continuous improvement and evidence-based decision making within ETA and the public workforce system by analyzing, formulating, and recommending legislative changes and options for policy initiatives. The Division Director serves as the principal expert and advisor within ETA on evaluation, research, pilot and demonstration, and special study programs. The incumbent's responsibilities will include:

- Establishing and maintaining strong and collaborative partnerships with the DOL Office of the Chief Evaluation Officer, the DOL Office of the Chief Economist, ETA leadership and program office officials, the Office of Management and Budget, and other Federal, non-Federal, and academic evaluation and research community officials;
- Providing managerial leadership, and program, methodological, and technical direction for ETA's evaluations, research, pilots and demonstrations, and special studies in coordination and collaboration with ETA leadership, program office officials, the Office of the Chief Evaluation Officer, and the Office of the Chief Economist;
- Ensuring that ETA's evaluations, research, pilots and demonstrations activities, and special studies are conducted in a manner so as to produce a quality product, and that the level of methodological rigor and sophistication applied is appropriate to support the objectives and anticipated results;
- Using evaluation, research, pilot and demonstration, and special study findings to inform ETA executive leadership, program office staff, and DOL leadership in the formulation and development of policy options and recommendations for legislative and programmatic improvements for public workforce system and related programs; and
- Authoring and coauthoring scholarly papers and journal articles on topics relevant to public workforce system and providing leadership, instruction, and support to DRE staff in authoring and coauthoring scholarly papers and journal articles on topics relevant to the public workforce system.

The DRE Director position is classified as a GS-0140-15 Supervisory Workforce Analyst. The salary range for the GS-15 position is \$123,758 to \$155,500. **The position is open from January 5, 2012 until January 24, 2012.** U.S. Citizens, ICTAP/CTAP eligible individuals in the local commuting area, and current Federal employees with competitive/reinstatement eligibility may apply. Interested applicants must apply on-line through www.USAJOBS.gov. The vacancy announcement and application instructions for non-Federal applicants are available at <http://www.usajobs.gov/GetJob/ViewDetails/306374500>. The vacancy announcement and application instructions for Federal status candidates are available at <http://www.usajobs.gov/GetJob/ViewDetails/306375200>. (Federal status candidates may also apply as non-Federal applicants.)

Thank you for your attention to this matter.

Sincerely,

Michael S. Jones

Acting Administrator

Office of Policy Development and Research